

CTS Online Application Instructions:
044 Nursing Licensed Nursing Home Administrator

Application for Licensure by Examination

Important: Do NOT apply directly to Continental Testing Services, Inc. (CTS).

Please submit your application through the Illinois Department of Financial and Professional Regulation (IDFPR) at <https://idfpr.illinois.gov/core.html>.

During the application process you will receive a notification via email with the Subject: Authority to Sit for an Examination.

This email will have an ID # that you will use when applying at CTS.

You will need this identifier when applying for testing through CTS.

Do not apply to CTS until you have created your IDFPR account and received your unique identifier.

Test Application

Apply online at www.continentaltesting.net and pay the required testing fee.

Checking Your Application Status

- Application status is updated every business day and is only available online and NOT available by phone or email. You can check your status on the CTS home page under Application Status and Test Results.

The direct link is www.continentaltesting.net/OnlineStatus/Login.aspx.

Admission notices are mailed/emailed two weeks prior to the exam.

What Happens After Taking the Exam

- Official examination results are usually released within four weeks following the date of examination.
- Make sure your address and email address are up-to-date with CTS.

Procedures for RETAKING the Exam

- You must apply online with CTS as a retake at www.continentaltesting.net, and pay the application fee.

NOTE: You must wait until you receive your official result letter from CTS in order to reapply to CTS, if you do not wait until you receive your official result letter, your application will NOT be processed.